### Tool 7a: Validation Checklist

**Purpose:** Use this checklist to validate the result of your analysis, ensuring that the projected benefits, costs, and outcomes are realistic and align with actual results. This will help reinforce the case for sustaining and scaling the CBWM initiatives.

**Refer to:** Review the data and information derived from each tool and validate the results.

Table 13: Validation checklist

| **Validation Step** | **Checklist Item** | **Notes** |
| --- | --- | --- |
| Compare Predicted vs. Actual Outcomes | * Review actual results against predicted metrics (e.g., water quality, community engagement). * Check key success indicators and baseline measurements. * Identify variances and investigate reasons. | *Were there any unexpected external factors (e.g., weather, resource delays) that influenced the results?* |
| Gather Feedback from Stakeholders | * Collect feedback from CBWM team, community leaders, and participants on program effectiveness. * Survey stakeholders to assess perceived program value. * Cross-check with Case for Investment results. | *Include insights on accessibility, ease of use, and relevance of training and resources.* |
| Review Costs | * Compare actual costs with projections and confirm if ROI was achieved. * Identify any cost variances and analyze causes. * Document lessons for future budget planning. | *Note any significant unexpected expenses, e.g., maintenance or extra training requirements.* |
| Assess Timelines and Deliverables | * Verify that deadlines and deliverables met initial projections. * Review milestones like training sessions and equipment deployment. * Evaluate the quality of deliverables. | *Capture impacts of delays and strategies to mitigate them in future cases.* |
| Use Data and Reports | * Analyze data and engagement metrics to validate performance. * Use automated tools where available for tracking efficiency. * Examine metrics like pollutant levels and biodiversity. | *Consider feedback on program strengths and opportunities for refining processes.* |
| Conduct a Post-Implementation Review | * Hold a debrief with CBWM coordinators and community representatives. * Discuss successes and areas for improvement. * Document lessons learned for future cases. | *Consider feedback on program strengths and opportunities for refining processes.* |
| Check for Long-Term Sustainability | * Monitor ongoing performance to assess if benefits are sustained over time. * Track metrics periodically for continuous impact. * Ensure resources remain accessible for community use. | *Note any decline or stability in benefits and adjust plans for sustained engagement.* |